



Climate Action Network Europe is looking for a full-time (or 4/5) Southeast Europe Communications Coordinator

Climate Action Network (CAN) Europe, recognised as Europe's leading network working on climate and energy issues, is currently seeking a highly motivated, dynamic and result-driven Communications coordinator for Southeast Europe and supporting coal phase-out campaigns at EU level.

The successful candidate will support NGOs efforts in Southeast Europe (Note: Albania, Bosnia and Herzegovina, Kosovo, Montenegro, North Macedonia, and Serbia), on communications for the drive on ambitious climate and energy policies, by shifting away from the fossil fuel dependency of the region. The successful candidate will also support the CAN Europe Communications Team and Coal Team to ensure visibility on the coal issue in Brussels.

Required qualifications

- Minimum 3 years of relevant professional experience, preferably in media relations or journalism/press
- Language skills relevant to the region
- Working knowledge of EU institutions and processes, and in particular of climate, energy and environment policy
- Journalism or media training considered an asset
- Very good level of written and spoken English; additional EU languages considered an asset

Preferred/desirable qualifications

- Experience working in Southeast European countries
- Experience of working with other NGOs, local and central government, and international institutions
- Experience in network building
- Experience of working with NGOs
- Knowledge or experience about the energy transition and the European-wide media landscape

Experience, skills and abilities

- Proven excellent verbal and written communication skills
- Experience in writing, editing and proofreading, with a proven ability to manage the production of various types of high quality print and digital media products
- Proven experience with social media and website content production and maintenance
- Ability to prioritise and manage diverse tasks, meeting deadlines while maintaining high editorial standards
- Experience of working in a network; internal communication skills desirable
- A good team player coupled with ability to be self-reliant and self-disciplined, and use one's own initiative to generate new communication ideas

Main duties will include

- Participate in and support the functioning of the CAN Europe Communications Team and Coal Team
- Engage the network in developing joint “no coal, and switch from coal to clean” narratives in the Southeast Europe and the EU
- Coordinate the communication with CAN Europe members and partner organisations at national and regional level on the occasion of national, European and international moments
- Design and periodically update the regional communications strategy and narratives, according to campaign needs
- Produce media briefings and social media inputs as needed, in response to our policy products and/or external events (in Brussels and the region)
- Directly engage the media in the region and in Brussels, build strong relationships with journalists and educate them about climate and energy issues
- Facilitate the celebrating wins strand in the region (related to coal and alternatives) by providing translations of press releases, social media inputs, etc.
- Overall, ensuring key climate and energy issues and policy frameworks in SEE region are reported in the regional and Brussels media
- Track and influence conservative narratives on climate and energy in the region
- Further growth of the campaign's social media accounts on twitter and youtube, as well as the design and distribution of the periodic newsletter in English language intended for communicating major developments in the regional campaign to European and international audiences.

The successful candidate will be working from within the region, one of the Southeast European countries. To apply, please send a letter of motivation and CV in English to jobs@caneurope.org with “Southeast Europe Communications Coordinator” as subject line. The remuneration of the position will be in line with the national NGO sector where the successful candidate is based.

The letter of motivation should clearly demonstrate why you want the job, stating why you wish to work for a climate NGO and how your skills and experience are relevant to the job requirements detailed

above.

Closing date for applications: **Friday 4 December, at 2pm (CET)**

First round of interviews preferably on 14 or 15 December 2020 (online)

Second round of interviews preferably on 18 December (online)

Expected start date: as soon as possible thereafter

Contact

Inquiries to Viktor Berishaj, Energy Policy Coordinator for Southeast Europe, viktor@caneurope.org